



17:15 – 18:15: 24 September 2026
Via Zoom

Notice is hereby given that the 32nd Annual General Meeting of the members of the Institute of Physics and Engineering in Medicine will be held online at 17:15 on 24 September 2026.

All IPEM members are invited to attend the Annual General Meeting. Fellows, Full Members and Associate Members are entitled to vote on business carried out during the AGM.

AGENDA

The 2025 Annual Impact Video and Financial Statements of the Institute of Physics and Engineering in Medicine can be found on the Institute's website at: [Annual General Meeting 2026 - IPEM](#)

No.	Agenda Item
1	Apologies for absence
2	Matters arising from the 31st Annual General Meeting, not covered elsewhere on the agenda.
3	Resolution 1: Re-appointment of auditors. Appointment of BHP Chartered Accountants as auditors to the Institute of Physics and Engineering in Medicine Group of Companies in accordance with section 487(2) of the Companies Act 2006 for the year ending 31 December 2026.
4	Resolution 2: Approval of appointments to the Board of Trustees 2026-2027 For Noting: President Elect: Dr Fiammetta Fedele FIPEM CSci Dr Fedele was elected President Elect following a ballot of eligible IPEM members held in June 2026. She will take office as President Elect from September 2026 Director of Science, Technology & Engineering Committee (STEC): Prof Chris Hopkins FIPEM CSci Prof Hopkins was elected Deputy Director of STEC following a ballot of eligible IPEM Members in August 2024. He will take office as Director of STEC from September 2026. For Vote: Honorary Secretary (Independent Trustee): Mike Owen
5	2025 Annual Report and Accounts and Review Presented by the President, Mr Mark Knight FIPEM CSci FSRP
6	2025 Financial Report Presented by Mr Paul Wilde, Honorary Treasurer.
7	Education and Professional Standards Council (EPSC) Report Presented by Robin McDade FIPEM CSci, Director of EPSC
8	Science, Technology and Engineering Committee (STEC) Report. Presented by Dr Fiammetta Fedele FIPEM CSci, Director of STEC

	(For noting: Appointment of Deputy Director of the STEC – Dr Charlotte Kemp)
9	Any Other Business (by prior arrangement with the Chairperson) Valerie Jolliffe, Honorary Secretary

Resolution 1

Appointment of Auditors. Appointment of BHP Chartered Accountants as auditors to the Institute of Physics and Engineering in Medicine Group of Companies in accordance with section 487(2) of the Companies Act 2006 for the year ending 31 December 2026.

Resolution 2

Proposed Membership of the Board of Trustees 2026-2027

President and Chair (Member)	Mr Mark Knight	Elected by a ballot of members in June 2024. Became IPEM President in September 2025 and will become Past President in September 2027.
President Elect (Member)	Dr Fiammetta Fedele	Elected President Elect by a ballot of IPEM members in June 2026. Takes office as President Elect from September 2026.
Vice-Chair of Trustees (Independent)	Dr Jason Wilde	Previously appointed as an Independent Trustee in 2021. Appointed Vice-Chair in September 2025 for a three-year term, expiring September 2028.
Honorary Secretary (Independent)	Mr Mike Owen	Proposed for appointment in September 2026, with a term of office expiring September 2029. The 3-year term is renewable once more.
Honorary Treasurer (Independent)	Mr Paul Wilde	Appointed by Trustees from January 2025 with a term of office expiring in September 2028. The 3-year term is renewable once more.
Director of Science, Technology & Engineering Committee (STEC) (Member)	Prof Chris Hopkins	Previously elected as Deputy Director in 2024 by way of Member ballot. Appointment to

		Director from September 2026, term of 2 years, expiring September 2028.
Director of Education & Professional Standards Committee (EPSC) (Member)	Mr Robin McDade	Elected as Deputy Director in 2023, will complete term in 2025 and serve as Director until September 2027.
Member Trustee	Mr Matthew Dunn	Previously appointed in 2024, term of office expires in 2027.
Member Trustee	Prof. Paul White	Previously appointed in 2025, term of office expires in 2028.
Member Trustee	Liz Adams	Previously appointed in 2025, term of office expires in 2028.
Member Trustee	Siu Man Lee	Previously appointed in 2025, term of office expires in 2028.
Independent Trustee	Fiona Thow	Previously appointed in 2025, term of office expires in 2030.

Information on new members of the Board of Trustees

Chris Hopkins Director of STEC	Professor Chris Hopkins is an internationally recognised healthcare science leader, who is President of the Academy for Healthcare Science, Clinical Director at the University of Wales Trinity Saint David, and Head of the TriTech Institute. A Consultant Clinical Scientist, he leads translational research and innovation in cardiovascular, cancer and respiratory disease, artificial intelligence, and digital health to improve patient outcomes and population health. He provides national leadership for healthcare science through the Academy, advises on UK health technology and AI policy and regulation through the MHRA, and is a Fellow of the Learned Society of Wales, Academy for Healthcare Science, Institute of Physics and Engineering in Medicine, and the Institute of Biomedical Science.
Mike Owen Honorary Secretary	Mike brings nearly 30 years' experience across the commercial, NHS, membership and not-for-profit sectors, with senior roles including CEO, Company Secretary, Board Chair and trustee. An MBA and CMI Fellow, he has extensive experience in strategy, leadership, organisational development and governance. His career has included senior roles within the NHS and a range of professional, membership and charitable organisations. Mike also brings more than 15 years' experience as a trustee and non-executive across organisations including professional bodies, charities and education. Most recently, he served as Chair of the Board of Trustees at the Royal Life Saving Society.

For Noting: Deputy Director of STEC

Dr Charlotte Kemp Deputy Director of STEC	Dr Charlotte Kemp has over 20 years' experience in medical physics, including senior leadership roles as Head of Clinical Engineering and Head of Specialist Scientific Physiological Services at Sheffield Teaching Hospitals, working as a Consultant Clinical Scientist. She has led service improvement and innovation projects working across clinical, academic, and industry boundaries. Charlotte holds a PhD in sleep neuroscience and has extensive experience in executive coaching, which she applies to her roles in scientific and leadership consulting. She has previously acted as Chair of IPEM's Physiological Measurement SIG, as a member of the AHCS Leadership Faculty, and as an examiner for the HSST programme in Clinical Engineering.
---	--