

## Role Description President Elect

### President Elect

#### Institute of Physics and Engineering in Medicine (IPEM)

#### Term of Office

1 year as President Elect  
(Normally followed by 2 years as President and 1 year as Immediate Past President)

#### Time Commitment

Approximately 12–18 days during the President Elect year.  
The time commitment increases to approximately 20–25 days per year during the Presidency.

#### Role Purpose

The President Elect supports the President and prepares to assume the Presidency, ensuring continuity of leadership and strategic momentum for the Institute.

The role provides structured succession, enabling the President Elect to develop external relationships, deepen understanding of governance responsibilities, and contribute to strategic leadership prior to taking office as President.

The President Elect works in close partnership with the President, CEO and Board of Trustees to ensure delivery of IPEM’s charitable objects and strategic priorities.

<b>Key Responsibilities</b>	
<b>Strategic Contribution and Succession</b>	<ul style="list-style-type: none"> <li>• Support the President in providing strategic leadership to the Board of Trustees.</li> <li>• Contribute actively to Board discussions and long-term strategic development.</li> <li>• Prepare to assume the Presidency through active engagement in governance and external representation.</li> <li>• Maintain strategic continuity across the Presidential cycle (President Elect to President to Immediate Past President).</li> </ul>
<b>Governance and Board Participation</b>	<ul style="list-style-type: none"> <li>• Serve as a Trustee and Director of the Institute.</li> <li>• Participate fully in Board decision-making and oversight.</li> <li>• Attend the Finance and Business Planning Committee (or equivalent sub-committee).</li> <li>• Promote high standards of governance, transparency and accountability.</li> </ul>
<b>Partnership and Leadership Development</b>	<ul style="list-style-type: none"> <li>• Work closely with the President and CEO to gain insight into the strategic and operational landscape.</li> <li>• Act as a strategic sounding board where appropriate.</li> <li>• Develop understanding of key governance, financial and regulatory matters.</li> <li>• Support Board effectiveness and succession planning initiatives.</li> </ul>
<b>Ambassadorial</b>	<ul style="list-style-type: none"> <li>• Represent the Institute at agreed meetings, conferences and events.</li> </ul>

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<b>and External Representation</b>	<ul style="list-style-type: none"> <li>Engage with professional bodies, government representatives, regulators and partner organisations as appropriate.</li> <li>Build relationships that will support effective leadership during the Presidential term.</li> <li>Contribute to public affairs and policy engagement aligned with the Institute's strategy.</li> </ul>
<b>Championing the Profession</b>	<ul style="list-style-type: none"> <li>Advocate for professional standards, workforce development and education.</li> <li>Promote equality, diversity and inclusion across the profession.</li> <li>Engage with members across disciplines, sectors and career stages.</li> <li>Support collaboration and partnership working across the healthcare landscape.</li> </ul>

### Key Relationships

- Chief Executive Officer
- Board of Trustees
- Member Advisory and Prioritisation Council, Committees - STEC and EPSC, Special Interest Groups and Task and Finish Groups
- External professional bodies and partners
- Membership community

### Authority

The President derives authority from the Board of Trustees and the Articles of Association.

The President Elect does not hold executive operational authority but acts within delegated authority agreed by the President and Board.

### Eligibility Requirements

#### Membership

- Fellow of IPEM (or eligible for Fellowship prior to appointment).
- Applications for the office of President-Elect must be supported by four Fellows (FIPEM) or two Fellows (FIPEM) and two Full Members (MIPEM).

### Skills and Experience

<b>Experience</b>	
<b>Candidates will normally demonstrate</b>	<p>Senior professional experience within healthcare, academia, industry or a related sector.</p> <p>Credibility and recognised standing within the profession.</p> <p>Previous engagement or leadership experience within IPEM or a comparable professional body.</p> <p>Understanding of academic, clinical and policy issues affecting physics and</p>

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	<p>engineering in medicine.</p> <p>Experience influencing across complex stakeholder environments.</p>
<b>Skills and Attributes</b>	
	<p>Strategic thinker with the capacity to develop into senior leadership of the Institute.</p> <p>Excellent communication and stakeholder engagement skills.</p> <p>Diplomatic, politically aware and able to represent the Institute effectively.</p> <p>Visible commitment to equality, diversity and inclusion.</p> <p>High standards of integrity and ethical judgement.</p> <p>Willing and eligible to fulfil the legal duties of a Trustee and Company Director.</p> <p>Commitment to Nolan’s Seven Principles of Public Life.</p>
<b>Who can apply?</b>	<p>We actively seek to appoint Trustees from across the full spectrum of our profession, ensuring our Board reflects the diversity of backgrounds, perspectives and expertise within physics and engineering in medicine.</p>
<b>What You Will Gain</b>	<p>Structured preparation for senior leadership of a national professional body.</p> <p>Insight into charity governance and strategic oversight.</p> <p>Opportunity to influence the future direction of the profession.</p> <p>Experience working alongside senior volunteer leaders and a professional executive team.</p>
<b>Support available</b>	<p>The Board of Trustees is supported by the CEO and the wider IPEM team.</p>