



**Notice of the
2025 Annual General Meeting**

**17:15 – 18:15: 22 September 2025
Via Zoom**

Notice is hereby given that the 31st Annual General Meeting of the members of the Institute of Physics and Engineering in Medicine will be held online at 17:15 on 22 September 2025.

All IPEM members are invited to attend the Annual General Meeting. Fellows, Full Members and Associate Members are entitled to vote on business carried out during the AGM.

AGENDA

The 2024 Annual Report and Financial Statements of the Institute of Physics and Engineering in Medicine can be found on the Institute's website at:
<https://www.ipem.ac.uk/about/governance/annual-review-and-annual-report-financial-statements/>

1. Apologies for absence
2. Matters arising from the 30th Annual General Meeting, not covered elsewhere on the agenda.

3. **Resolution 1: Re-appointment of auditors.** Appointment of BHP Chartered Accountants as auditors to the Institute of Physics and Engineering in Medicine Group of Companies in accordance with section 487(2) of the Companies Act 2006 for the year ending 31 December 2025.

4. **Resolution 2: Approval of the Board of Trustees 2025-2026.**
FOR VOTE:

Member Trustees:

Professor Paul White

Liz Adams

Sui Man Lee

Independent Trustee:

Fiona Thow

Honorary Treasurer:

Paul Wilde

5. **Resolution 3: Approval of the Articles of Association.**

(Proposed for appointment – Vice Chair of Board of Trustees)

6. 2024 Annual Report and Accounts and Review of the year – presented by the President, Mr Mark Knight FIPEM CSci FSRP

7. 2024 Financial Report – presented by Mr Paul Wilde, Honorary Treasurer.

8. Science, Technology and Engineering Committee (STEC) Report. Dr Fiammetta Fedele FIPEM CSci, Director of STEC (Previously STERIC)

9. Professional and Standards Council (PSC) Report – presented by Prof. Carl Rowbottom FIPEM, Director of PSC

(Proposed for Appointment of Deputy Director of the Education and Professional Standards Committee (EPSC), previously PSC) – Dr Jennifer Dennis)

10. Meet the new Board Members

11. Any Other Business (by prior arrangement with the Chairperson)

Valerie Jolliffe, Honorary Secretary

Resolution 1

Appointment of Auditors. Appointment of BHP Chartered Accountants as auditors to the Institute of Physics and Engineering in Medicine Group of Companies in accordance with section 487(2) of the Companies Act 2006 for the year ending 31 December 2025.

Resolution 2

Proposed Membership of the Board of Trustees 2025-2026

President	Mr Mark Knight	Elected by a ballot of members in June 2024. To become IPEM President in 2025 and become Past President in 2027.
Past President	Dr Anna Barnes	Appointed President in 2023, will complete term in 2025. To serve as Past President in 2026.
Vice Chair of the Board (Independent Trustee)	Dr Jason Wilde	Previously appointed 2021. Term of office expires September 2026
Honorary Secretary (Independent Trustee)	Ms Valerie Jolliffe	Previously appointed in 2021, term of office expires in 2026.
Honorary Treasurer (Independent Trustee)	Mr Paul Wilde	Recommended as Honorary Treasurer. Appointed by Trustees from 2025 with a term of office expiring in 2030.
Director of Science, Technology and Engineering Committee (STEC)	Dr Fiammetta Fedele	Previously appointed in 2024, term of office expires in 2026.
Director of Education and Professional Standards Committee (EPSC)	Mr Robin McDade	Elected as Deputy Director in 2023, will complete term in 2025 and serve as Director until 2027
Member Trustee	Mr Matthew Dunn	Previously appointed in 2024, term of office expires in 2027.
Member Trustee	Prof. Paul White	Proposed for appointment, see bio below
Member Trustee	Liz Adams	Proposed for appointment, see bio below
Member Trustee	Dr Siu Man Lee	Proposed for appointment, see bio below
Independent Trustee	Fiona Thow	Proposed for appointment, see bio below

For Vote - Information on proposed new members of the Board of Trustees

Prof. Paul White Member Trustee	Professor Paul White is a Consultant Clinical Scientist and Head of Clinical Engineering at Cambridge University Hospitals NHS Foundation Trust. He is responsible for medical technology, equipment strategy, research and innovation. He has an international reputation in cardiovascular research in the area of ventricular dynamics and energetics Although predominantly based in the NHS Paul works closely with industry. Paul is actively engaged in the Cambridge Biomedical Research Centre for Medical Devices and Advanced therapeutics in addition to being Visiting Professor in Clinical Engineering in the Medical Technology Research Centre at Anglia Ruskin University. Paul is East of England Clinical Engineering Lead and sits on the NHSE National Clinical Engineering Network. As a Fellow Member of the IPEM, Paul has held a variety of volunteering roles with IPEM spanning over 20 years.
Liz Adams Member Trustee	Liz Adams is Head of Medical Physics at Royal Surrey NHS Foundation Trust, providing management, scientific leadership and strategic direction to ensure effective delivery and development of the services within the medical physics department. She has over 30 years of experience as a registered Clinical Scientist in Radiotherapy Physics, working in research, clinical and managerial roles within the NHS, and has been a member of IPEM throughout her career. In her leadership roles, Liz has raised the profile of medical physics within the Trust through operating as part of the Oncology management team and engagement with Executive leads, including working with multiple stakeholders as part of the emergency response to a critical IT incident. In addition, Liz focusses on building a flexible and adaptable workforce, considering service demand alongside new and innovative ways of working, skills mix, staff development and succession planning to ensure the professions are well-placed to support the technological advancements needed to meet the challenges within healthcare.
Dr Sui Man Lee Member Trustee	As a Fellow Member of IPEM, Dr Sui Man Lee is a Chartered Engineer (CEng), European professional engineer (Eur Ing), HCPC registered Clinical Scientist and a certificated Laser Protection Advisor. Sui Man is currently Head of Healthcare Engineering and GI Physiology at the Royal United Hospitals Bath NHS Foundation Trust. He has been an external examiner to UWE on their Clinical Engineering degree courses and an external advisor for Medical Physics courses. Sui Man has been an active volunteer to IPEM since 2010.
Fiona Thow Independent Trustee	Fiona Thow brings a wealth of experience in healthcare transformation, patient safety, and diagnostics to her role as an IPEM Trustee. From 2017 to 2020, Fiona was Head of Imaging Services Transformation at NHS Improvement, leading national strategies for service development. In 2020, she established her own consultancy, delivering quality improvement

	initiatives and transformational change programmes across both the NHS and private sector. Her previous roles have spanned a wide range of diagnostic services including imaging, audiology, endoscopy, physiological diagnostics, and genomics. Between 2015 and 2017, Fiona served as Scientific Advisor to the Chief Scientific Officer at NHS England, contributing to the CSO portfolio and the 100,000 Genomes Project. Earlier in her career, she was Head of Patient Safety at NHS England, where she was instrumental in establishing the Patient Safety Collaboratives in partnership with the Academic Health Science Networks. Fiona is HCPC-registered, a member of the Society of Radiographers (SCoR), and an Associate Member of IPEM.
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Proposed for appointment – see biographies below

Paul Wilde Honorary Treasurer	Paul Wilde is a highly experienced financial services professional with a strong track record in treasury leadership, governance, and strategic oversight. He is currently Group Treasurer at Shawbrook Bank, where he has played a key role in scaling the organisation's balance sheet, managing a £20bn hedging programme, and overseeing liquidity and risk management. Paul previously held senior treasury roles at institutions including Bank of America, RBS, and Newedge Group. He is a Fellow and Past President of the Association of Corporate Treasurers (ACT), where he chaired the Council and Audit & Remuneration Committee, led the organisation through the COVID-19 crisis, and represented members internationally. Paul brings deep expertise in financial governance, performance management, and stakeholder engagement, along with experience of working with regulators and delivering strategic change. Paul holds a BSc in Physics from the University of York and an Executive MBA from London Business School.
Dr Jennifer Dennis Deputy Director of the EPSC	Dr Jennifer Dennis is a Clinical Scientist, registered with the HCPC since 2007, with a strong track record in education, training, and professional standards within medical physics. She is currently a course lead on the IPEM-accredited MSc Medical Physics programme at the University of Glasgow, where she also supervises research projects and supports the development of future Clinical Scientists and Technologists. Jennifer has supervised multiple trainees on the Scottish Medical Physics and Clinical Engineering Training Scheme, taking full responsibility for training plans, progress reviews, and mock vivas. She also delivers training on regulatory compliance to Clinical Technologists, nurses, and doctors, and has been an MPE assessor for RPA2000 since 2020. A passionate advocate for education and public engagement, she has delivered lectures to radiography students, spoken at universities and schools, and worked to promote the profession to a wider audience. Her previous IPEM involvement includes serving as a member and secretary of the IPEM Trainees Panel and sitting on the Clinical Scientist

	Education and Training Panel during the development of Modernising Scientific Careers. These roles developed her collaborative leadership skills and deepened her understanding of the profession's evolving needs. Jennifer is committed to maintaining high standards across the healthcare science workforce and believes IPEM's role in shaping national standards and supporting members is vital. She brings a blend of hands-on training experience, academic leadership, and a passion for advancing the profession.
Dr Jason Wilde Vice Chair of Board of Trustees	Dr Jason Wilde has been an IPEM Independent Trustee since September 2021, with extensive experience within large publishing companies, small academic societies and not-for-profit organisations. He is currently Global Head of Plant, Animal, Food and Agriculture Journals at Taylor & Francis Group, where he holds strategic, editorial and operational oversight of Taylor and Francis' Plant, Animal, Food and Agricultural Journals.

Resolution 3: Approval of the Articles of Association.

Fully revised and updated alongside updating of IPEM Rules and Scheme of Delegation.

Changes proposed:

1. Removal of Honorary Officer Deputies
2. Change of maximum number of Trustees from 25 to 15
3. Hon. Treasurer terms of coincide change from 5 years to 3 years to align to other positions.
4. Independent Trustee Terms of Office changed from 5 years to 3 years to align to other positions.
5. Objects – removed reference to biology which was dropped over 20 years ago.
6. Term of Office – set a maximum term of six years for both Member and Independent Trustees.
7. Member Trustees – inclusion of statement to confirm that the majority of Trustees to the Board should be Member Trustees.
8. Amendment to the Vice Chair role to strengthen governance and robust oversight.