

Institute of Physics and Engineering in Medicine
Board of Trustees Meeting
Held on 21 May 2026
IPEM Offices, Fairmount House, York

Summary Minutes

Present		
Mr Mark Knight	MK	President
Dr Jason Wilde	JW	Independent Trustee
Mr Paul Wilde	PW	Independent Trustee, Honorary Treasurer
Mr Matthew Dunn	MD	Member Trustee
Dr Fiammetta Fedele	FF	Director, STEC
Mr Robin McDade	RMcD	Director, EPSC
Ms Valerie Jolliffe	VJ	Independent Trustee, Honorary Secretary
Ms Liz Adams	LA	Member Trustee
Ms Fiona Thow	FT	Independent Trustee
Dr Paul White	PWh	Member Trustee
Dr Siu Man Lee	SML	Member Trustee
Dr Anna Barnes	AB	Past President, Member Trustee
Prof Chris Hopkins	CH	Observer, due to start term as Director STEC September 2026
In attendance		
Ms Gill Collinson	GC	CEO
Ms Debby Cuming	DC	Head of Finance
Mr Martin Davies	MD	Publishing Consultant (for one item only)

Trustees received an update on the disposal of Fairmount House and noted quotations had been obtained for surveyor and legal services to support the proposed sale in accordance with Charity Commission requirements. The Board reaffirmed its previous decision to proceed with the sale process, as part of IPEM's longer-term strategy to align with changing ways of working, while ensuring appropriate governance and legal compliance.

Trustees considered the management accounts to March 2026 and noted that financial performance remained ahead of revised budget, supported by stronger membership, training/events income and continued expenditure control. Alongside financial performance, Trustees reviewed organisational capacity following the recent restructure and emphasised the need to maintain manageable workloads and support staff wellbeing.

The Board reviewed progress in aligning organisational structures and staff priorities to the revised strategic framework. Trustees welcomed the emphasis on cross-functional working and discussed how greater organisational alignment and clearer communication of staff roles would strengthen delivery for members.

Trustees reviewed the draft Annual Report and Financial Statements 2025 and agreed that the narrative should reflect both the challenges faced during the year and the progress made in strengthening IPEM's long-term sustainability and strategic direction. The Annual Report

and Financial Statements were approved, subject to final auditor adjustments and delegated approval of minor amendments by the President, Honorary Treasurer and CEO.

Trustees considered future publishing arrangements for IPEM reports and e-books. The Board agreed to implement a self-publication model for IPEM Reports, improving member access and improving the value of membership while supporting continued negotiations on future e-book publishing partnerships, subject to acceptable copyright and licensing arrangements.

Trustees reviewed and approved the revised Investment Policy, noting the importance of effective oversight through the Finance and Business Planning Committee. The Board also reviewed the revised Scheme of Delegation and approved it, subject to minor drafting amendments.

Trustees discussed enrolment trends across IPEM training schemes, noting declining uptake in several areas while reaffirming the strategic importance of the Technologist Training Scheme. Discussion focused on future delivery models, apprenticeships and barriers to employer participation.

Trustees received an update on MAPC activity and welcomed its contribution to prioritisation and member engagement. Trustees also reinforced the need for greater visibility of organisational activity and outcomes to support member engagement and understanding of IPEM's priorities and achievements.

Under other business, Trustees agreed to modernise the president-elect election process through candidate video statements and updated guidance on election communications.