

**Institute of Physics and Engineering in Medicine**  
**Board of Trustees Meeting**  
**held on 17<sup>th</sup> July 2025**  
**at the IPEM Office, York**

**SUMMARY MINUTES**

<b>Present</b>		
Dr Jason Wilde	JW	Independent Trustee (Interim chair)
Dr Anna Barnes	AB	President
Mr Mark Knight	MK	President Elect
Mr Matthew Dunn	MD	Member Trustee
Dr Fiammetta Fedele	FF	Director, STERIC
Dr A (Mani) Mannivannan	MM	Member Trustee (online)
Prof Carl Rowbottom	CRow	Director, PSC
Ms Valerie Jolliffe	VJ	Independent Trustee, Honorary Secretary (Interim Treasurer)
<b>In attendance</b>		
Dr Jemimah Eve	JE	Director of Policy and Impact, IPEM
Mr Paul James	PJ	Director of Communities, IPEM
Ms Katherine Bunting	KB	Director of Education and Professional Development, IPEM
Ms Debby Cumming	DC	Head of Finance, IPEM
<b>Apologies for absence</b>		
Ms Gill Collinson	GC	CEO, IPEM
MS Claire Sharpe	CS	Deputy CEO
Mr Paul Wilde	PW	Independent Treasurer

- Annual accounts for 2024 were approved.
- Changes to IPEM’s Articles for Association were approved and will be shared with members to ratify by vote at the AGM.
- All Directors provided Trustees with an update on performance against their Operational Plans for the year.
- Revisions to the delegated authority were proposed, which consolidated the framework for Scheme of Delegation and Matters reserved to the IPEM Board of Trustees Policy into one document. No changes to levels of approval or delegation. This was approved by the Board.
- Agenda for the 31<sup>st</sup> AGM was approved, with 3 new Member Trustees, 1 Independent Trustee and 1 Honorary Treasurer agreed to be ratified for decision by Members.
- CRow and MM will complete their terms on the Board of Trustees in September 2025.