

Training Content Contributor Role Description

Role	Training Content Contributor - MRSE
Term of Office	6-12 months, depending on duration of project
Meetings	Meeting length and frequency to be determined in agreement with the group of volunteers depending on workload. Would expect to have 1-2 meetings initially to scope out the project and determine a plan of action, responsibilities and timeline. Then would expect to have monthly progress check-in meetings until project is finalised. All envisaged to be online.
Why volunteer?	Sharing your professional knowledge, enthusiasm and personal time means we can work together on our mission to improve health through physics and engineering in medicine. Volunteers are key to achieving IPEM's charitable objective through its strategy. Volunteering your time builds the knowledge base and shares this amongst the workforce. It also allows you to build your network with like-minded individuals; explore topics that interest you; and gain skills in project management and teamwork.
Where does this role fit in?	We are recruiting a small group of volunteers to develop content for x2 eLearning modules to further support Magnetic Resonance Safety Experts. The topics have been identified following market research. The topics proposed are: <ul style="list-style-type: none"> • Quality Control • Implants <p>Whilst we run an annual MRSE online course, feedback has informed us that support on further topics would be useful to the profession, so this group will produce the content for each topic, for IPEM's LMS Officer to develop into eLearning modules.</p> <p>We are looking for enthusiastic individuals experienced in MR Safety to write appropriate content.</p>
Who can apply?	Individuals should be a HCPC Clinical Scientist and ideally be a Magnetic Resonance Safety Expert. Equivalent experience will also be accepted.
Examples of work	Write and review content to be turned into eLearning. Typically, content is written out in a word document or PowerPoint presentation. The IPEM LMS Officer will then convert this into e-Learning in consultation with volunteers, and volunteers are asked to review the formatting of the eLearning prior to publication.
Time Commitment	This will be determined by the group, but we do expect most activity to take place outside meetings.
What you get out of it	You will be credited with authorship, and will gain valuable experience in project management, collaboration, and developing a professional network.
Support available	Volunteers will be supported by dedicated <u>members of staff at the IPEM national office</u> , where needed. <ul style="list-style-type: none"> • LMS Officer, Nancy Simmons (nancy@ipem.ac.uk)

Commented [LK1]: This is very much ideally, as very few people are currently certified, including our very own Dan Wilson who runs the certification ironically

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	<ul style="list-style-type: none"> • Training Manager, Lauren Knight (lauren@ipem.ac.uk) • IPEM's Education and Professional Standard's Committee will oversee this project and can provide advice and guidance when needed
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Eligibility Requirements

Membership	Fellow, Full Member or Associate Member of IPEM
Experience	<p>Knowledge of the relevant specialism (Magnetic Resonance)</p> <p>Some experience in eLearning would be an advantage (completing or creating/writing content).</p>
Skills and attributes	<p>HCPC registered</p> <p>Strong interest in education & training</p> <p>Experience of gaining MRSE certification, or supporting someone through it</p> <p>Willing to write eLearning material</p> <p>Strong written communication skills, including the ability to communicate complex ideas effectively</p> <p>Willing to engage and support fellow T&F group members to produce accurate and educative content</p> <p>Embrace IPEM's values (trusted, inclusive and progressive)</p>